

Position details: Senior Programme Manager, Clean Air for Health



How to apply	Send your CV (max 2 sides A4) with a covering letter (max 1 side A4) saying what you would bring to the role to jobs@globalactionplan.org.uk Please also complete this diversity and inclusion form alongside your application: https://forms.office.com/r/jU1FrF5SQ3
Deadline:	9am on Thursday 7th October 2021
Interviews:	Week commencing 11 th October
Start Date:	Please advise your earliest start date in cover letter.
Salary:	£45,000 - £50,000 pro rata - dependent on experience
Contract type:	Maternity cover (12 months). Secondments considered.
Annual holiday & benefits:	25 days and UK public holidays 2 duvet days, 2 volunteering days
Hours:	Full time (35 hours/week). Would consider 4 days/week for the right candidate Core hours: Monday – Friday, 7 hours/day to include 10am - 4pm
Work location:	Flexible home/office working with the requirement to be able to attend meetings as needed at 201 Borough High Street, London SE1 1JA

About you

Are you dynamic, collaborative and committed to improving the air we breathe? Do you inspire change and lead excellent programmes to achieve demonstrable results?

Would you like to be part of a high-performance team helping to lead the development and implementation of innovative, award-winning air pollution programmes in the health sector? If so, Global Action Plan is looking for a Senior Programme Manager to help make a real change in the world.

About us

Global Action Plan is a dynamic charity that tackles the root causes of environmental breakdown and health inequalities, and creates movements that mobilise government,

OUR LIVES. OUR PLANET.

Global Action Plan, 201 Borough High Street, London, SE1 1JA, 0204 566 9904

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business, the media and the public to play their part in solving our climate crisis. We currently have two main movements:

- **Post Consumerism:** We expose the drivers of destructive behaviour - demonstrating that change is possible through smart challenges to apparently impenetrable systems such as our current campaign to Stop Surveillance Advertising to Kids. We use radical new research and youth co-creation to develop campaigns and programmes with progressive businesses and funders to support young people to envision and lead action towards a brighter future.
- **Clean Air:** We highlight the social injustice and devastating effects of air pollution and provide practical routes for collective action for cleaner air. We are the people behind Clean Air Day (the UK's biggest air pollution campaign), the co-creators of the Clean Air Hospital Framework, the founders of the Businesses Clean Air Taskforce, and the producers of the Clean Air Schools Framework, Clean Air Public Insights Tracker and the Clean Air Hub.

Through our projects and collaborations, Global Action Plan enables people to see, believe and, crucially, act on the insight that what is good for us is good for the planet.

We are looking for a Senior Programme Manager, Clean Air for Health, who wants to change the world.

This is a unique opportunity – to manage a suite of cutting-edge health sector programmes that have the potential to make a real difference to the health of millions of people across the UK, including some of those most vulnerable to the health impacts of air pollution. You will work in partnership with academic, public sector, charity and business partners to implement a high-quality and impactful change programmes to tackle air pollution (and climate change), while seeking out strategic opportunities for new programmes. We are looking for an experienced programme manager with a passion for environment and health. Experience of working in or with the NHS is highly desired, but not essential for a candidate with alternative outstanding experiences.

The successful candidate will be a highly motivated individual who can lead on the following three areas:

Programme management

- Deliver multiple health sector air pollution programmes to an excellent standard, on time and to budget, working directly with healthcare professionals and organisations in a range of ways from one-to-one support to one-to-many programmes, from the hyperlocal to the regional and national level.
- Manage a small team to support delivery of programmes.
- Ensure robust monitoring and evaluation plans are in place to measure the impact of programmes

Stakeholder management

- Establish and maintain great relationships with public, private and charity sector delivery partners to ensure programmes deliver maximum impact with high satisfaction of all partners involved.
- Influence organisations and individuals to take faster and deeper action to improve air quality.

Capacity building

- Develop and deliver methodologies, tools and materials to engage target audiences and support change.
- Train and support individuals and organisations in the health sector to act on air pollution.

Key skills and experience

The successful candidate will demonstrate:

- **Excellent programme management skills with a clear outcome focus**, including financial planning, time management, risk management and an eye for detail.
- **Strategic thinking skills**, including taking an analytical approach to challenges and opportunities, and finding innovative solutions to progress our cause.
- **Excellent collaborator with great relationship management and influencing skills**, with an ability to build, grow and maintain rapport with funders, partners and stakeholders.
- **Sustainability, health or humanitarian programme experience**, preferably with some knowledge about the health impacts and solutions to air pollution.
- **Excellent written and oral communication skills**, in order to clearly communicate with a range of stakeholders through a range of medium (e.g., workshops, reports, websites).
- **Strong team management skills**, to be able to work with others, get the best out of your colleagues and develop the potential of those you manage.

In addition, the following experience and skills are applicable, although not all are essential for the role:

- **Health sector expertise**, having worked in or with the NHS.
- **Air pollution expertise**, with up-to-date knowledge about the health impacts and solutions to air pollution.
- **Behaviour change** - knowledge and practical application of different theories and models of change.

Is GAP the right fit for you?

We are looking for someone who will enjoy the dynamic, fast paced and mission driven culture at GAP. We take great care to bring in people who reflect our values and who will thrive here.

Value	What this looks like	What we look for
We challenge the norm	Radical change is needed. We dare to think big and re-imagine how we live and work to bring about real shifts in behaviour and tackle systemic issues not symptoms.	People who walk the talk in their personal and work lives. Creativity and passion for tackling big hairy environmental and societal issues. Ability to think big.
We get stuff done	We work hard to have a real impact in everything we do. We aren't happy with talk, we want action, today.	Self-starters who are excited to propose their own direction and priorities - not just receive them.
We share openly	We are honest, straight talking and open. Whether data, ideas, projects or tools we seek to share and collaborate for bigger impact.	People who can see and share their weaknesses as well as their strengths. People who don't hide behind others or jargon. An openness to alternative ideas and points of view.
We look out for each other	We care about the planet and also the people who live on it. We have fun on our mission and make sure that no one gets left behind along the way.	Relationship builders with great networks they can draw on for support and ideas. People who really care about their co-workers and enjoy working and collaborating in teams.

GAP is a fantastic employer with beyond average annual leave, maternity/paternity entitlements, responsibility for change-making projects from day one, and the potential for progression within the organisation to take on additional opportunities to create impact.

If this all sounds exciting and sounds like you, we'd love to hear from you. We are looking for someone who will enjoy the fun and purpose of GAP.

The role will report to Larissa Lockwood, Director of Clean Air.

Background browsing:

- www.globalactionplan.org.uk
- www.actionforcleanair.org.uk/home
- www.cleanairday.org.uk
- www.cleanairhub.org.uk